Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**TITUS II TEACHERS COLLEGE**
Name of the head of the Institution	**Dr.Anita Mathai**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0469-2601383**
Mobile no.	**8547889147**
Registered Email	**tituscollege@gmail.com**
Alternate Email	**drnimmioommen@gmail.com**
Address	**Titus II Teachers College, SCS Campus, Thiruvalla, Pathanamthitta 689101, Kerala**
City/Town	**TIRUVALLA**
State/UT	**Kerala**
Pincode	**689101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Nimmi Maria Oommen**
Phone no/Alternate Phone no.	**04692601383**
Mobile no.	**9847347697**
Registered Email	**tituscollege@gmail.com**
Alternate Email	**drnimmioommen@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.tituscollege.ac.in/pdf/AQAR/AQAR-2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.tituscollege.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.29**	**2014**	**05-May-2014**	**04-May-2019**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**03-Oct-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Curricular and Cultural Programmes	**04-Jun-2018** **1**	**50**

Welfare and Quality Improvement	29-Jan-2019 1	100
Ecological Consciousness	05-Jun-2018 1	50
Self care and personality development	01-Aug-2018 1	100
Research skills	21-Jun-2018 1	75
Gender Sensitisation	27-Oct-2018 1	100
Community Linkage	31-Oct-2018 1	75
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	NA	UGC	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Improved Teaching Learning Mechanism. conducted various national and internatinal Seminars. Organised Workshops Quality Enhancement Discussions were arranged Professional Enhancement Programmes Environmental Awareness Programmes including organic farming was done. Revamping of College Website was initiated. Prepared a DPR for RUSA Project 2 and the College was granted with a RUSA fund of Two Crore rupees. took initiative to upgrade the electrification of the institution to

multiple phase system . Renovated the Counselling Room under 12th plan UGC scheme. Chief Ministers Flood Relief Project was initiated and an amount of Rs. 5,44,66 was contributed by staff and students . Titus award was given to the Best Teacher among the Alumni members.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To improve Teaching Learning Mechanisms	Quality Educatiom
Value Embedded Education ethics classes and other value inculcation classes were	Self Empowerment
Environmental Awareness Programme Tray Farming Awareness Class was arranged. organic farming was done	Sustainable Development
Social Commitment Activity Hospital cleaning was done by our students. Participation in Rebuild Kerala in association with the Grama Panchayat.	Societal Empowerment

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has various well structured processes for the effective

implementation and delivery of the curriculum. Curriculum prepared by the Board of Studies(Education)under Mahatma Gandhi University. The approved curriculum is followed in the institution.The process of implementation and delivery is designed in such a way as to make the students socially committed, employable, innovative and research oriented.Through the staff council meeting held periodically and specifically during the commencement of the academic year,the master plan (Year plan) is prepared.From this the timetable is prepared.In the timetable the time allotted for various subjects are specified.The activities under each course(Core ,pedagogic and elective) are also discussed.The institution has various club activities too.During the review of staff council meetings,the progress is evaluated,short comings are rectified and revising if needed are also done. The communication of all these decisions reach each member of the staff through top to bottom approach.The issues concerning curricular and co curricular are also discussed. In the event of anomalies, proper corrections are done as and when required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Global Education2030 agenda for sustainable development goals.	0	15/12/2018	10	employability	Value inculcation on sustainable development .Through the 17 goals,they become aware of the various indicators that pose challenges over the globe

– Academic Flexibility

– New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill

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– Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

– Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

– Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
Health education,focuses on Yoga, Mental Health,physical well being, emotional balance	12/10/2018	50
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1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Health education,focuses on Yoga, Mental Health,physical well being, emotional balance	50
BEd	Internship	50
MEd	Project-Thesis	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
After receiving the feedback from various stakeholders the same is discussed in the staff council meetings.The issues, challenges are studied in detail.The immediate correction mechanisms are implemented. in the event of shortcomings new strategies are developed The teachers have self evaluation and based on the grievances made by students ,the head of the institution takes appropriate initiatives for correction.The suggestions received from alumni are analysed in the faculty council meetings. In the light of this, unique strategies are develop[ed for the holistic development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Nill	50	406	50
MEd	Nill	50	13	13
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– Catering to Student Diversity

– Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	50	6	10	9	19

– Teaching - Learning Process

– Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	10	Nill	Nill	Nill	Nill
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

– Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the Credit and semester system, each Optional teacher act as a mentor for students in each semester. The mentor documents the details of students assigned and records all details regarding academic performance in end semester examination, continuous assessment, participation in induction, school internship program and cultural activities. The mentor provides academic and personal support and counseling for the well being of the student during the period of study through necessary interventions and equips the students in addressing their problems in real life situations. The mentoring system in the institution provides both professional and personal development through various programs and day to day interactions. Institution makes sure that a convenient environment of growth and development is ensured for individual students through mentoring system, wherein students can approach teachers for both educational and personal guidance. Mentoring offers an effective two way communication. This helps in creating awareness of policies of the institution and professional expectations from students. Mentoring system in the college proved effective in bridging the gap between the teachers and students. Facilitating professional and life skill acquisition is done through different programs in fine tune with the individual skills of students. Another important service provided by the mentoring cell is career development of the students by providing awareness and support to students for higher education and employment. Advice and support for improvement in academic performance and providing opportunities for attending professional meetings like seminars, conferences and workshops are highly encouraged among students. Structured and informal meetings are ensured between mentor and mentee for the effective communication and efficient functioning. It is also made convenient for teachers in charge of core papers to meet the students from all Optional Subjects for personal counseling through direct or indirect methods like telephonic conversations, online meets, virtual discussion forums etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
50	10	1:5

– Teacher Profile and Quality

– Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	10	1	Nill	6

– Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Nimmi Maria Oommen	Assistant Professor	Senior Woman Educator Scholar Award (NFED)
2018	Dr Nimmi Maria Oommen	Assistant Professor	Distinguished Educator Award (International Institute if Organised Research)
2018	Dr Nimmi Maria Oommen	Assistant Professor	Dr K Soman Memorial Award- Teacher Educator for the year 2018 (Council for Teacher Education, Kerala Centre)
2019	Dr Nimmi Maria Oommen	Assistant Professor	Distinguished Professor Award (Vedant Academics, Bankok)

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– **Evaluation Process and Reforms**

– Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nill	IV SEMESTER	19/04/2019	10/06/2019
MEd	Nill	IV SEMESTER	07/06/2019	18/11/2019
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– Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution follows the norms and policies of continuous evaluation as prescribed by the NCTE and BOS, Education, Mahatma Gandhi University. The college strictly adheres to continuous and comprehensive evaluation and provides feedback to students and parents about the progress and areas for improvement. The performance of student teachers is evaluated by both external and internal assessment mechanisms. Formal method of evaluation is as per the University norms. The evaluation of each theory course contains both Internal or In Semester Assessment (ISA) and External or End Semester Assessment (ESA). The evaluation of practical course is conducted by internal or In Semester Assessment. Standardization of the assessment is done by external examination board constituted by the University. In addition to marks for written exams, internal evaluation includes marks for practicums and internal tests for B. Ed. and M. Ed. Program. The internal assessment of all components of theory courses are published before the University Examinations and are acknowledged by the students. Performances and progress are assessed by Continuous and

Comprehensive Evaluation Process. The students are required to take seminars on different topic of each subject area. Projects, preparation of learning materials, surveys, and assignments are also considered as part of internal assessments. A student teacher portfolio showcasing all practical and practicum and its internal assessment is maintained by every student teacher, serves as a valid document proof of continuous assessments , feedback given and improvement made by individual students. Each student takes Micro teaching classes to instill the essential skills and face Criticism sessions to identify and redress the weaknesses if any. Peer evaluation and evaluation done by the supervising subject teacher during the school internship is duly considered for internal evaluation process. Another important element of evaluation is the Self Assessments based on valid criteria, done by each student teacher during the course of study. This introspection helps each student realize where they stand on the basis of Program Outcome, Program Specific Outcome and Course Outcome. Teacher made class tests are conducted on completion of every module of syllabus. At the end of every semester, an internal examination is conducted for each course of study. This equips the students to face the end semester external examination with confidence. Surprise Open Book Examinations are conducted to check rote learning and more superficial application of knowledge. The students are required to answer in more analytical and critical ways thus encouraging higher order thinking skills. Individual attention and support is given to students in need while each task is being carried out. Feed back is given to parents updating the progress and remedial measures taken for the difficulty faced. PTA meetings were organized by the institution once in an academic year. Students with diversified needs and backgrounds are attended with individual focus. Since the pre-determined parameters cannot establish the scholastic and co-scholastic potential of the students, the institution takes special care to informally and continuously evaluate its students depending on their curricular, co-curricular and extracurricular activities. Mentoring system helps highly in this regard.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of the institution is prepared in par with the Mahatma Gandhi University calendar. Examinations and other related activities are scheduled and executed prior to the dates given in the university calendar. http://tituscollege.ac.in/academicCalendar.php

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://tituscollege.ac.in/ProgrammeOutcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MEd	Nill	6	6	100
Nill	BEd	Nill	47	47	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

– Resource Mobilization for Research

– Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0

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– Innovation Ecosystem

– Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

– Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

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– No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

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– Research Publications and Awards

– Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

– Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

– Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nill	Nill	0

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– Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	12

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Enhancing the Performance of culturally backward Dyscalculia students with varied learning styles at secondary Level	Dr.. Sunila Thomas	International Journal of Basic and applied research Nov. 2018	2018	0	0	Nill
Reading assessment	Dr. Sunila Thomas	International journal of Research and Analytical Reviews	2018	0	0	Nill
A Study on awareness of Human Rights among Teacher Trainees	Dr. Nimmi Maria oommen	International Journal of Innovative Research in science , Engineering and technology	2018	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	14	12	Nill
Presented papers	4	6	7	Nill
Resource	5	5	6	Nill

persons				
No file uploaded.				

– Extension Activities

– Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
File attched	NA	Nill	Nill
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– Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	0	Nill
No file uploaded.			

– Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
File attached	NA	NA	Nill	Nill
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– Collaborations

– Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	0	0
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– Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Projects	Research	secondary and higher secondary schools	09/01/2019	08/02/2019	6
School Internship	Know the Learner	Model Schools	23/07/2018	08/02/2019	50
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– MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

– Physical Facilities

– Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
175000	458311

– Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

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– Library as a Learning Resource

– Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
lIBSOFT SOLUTIONS	Fully	4.2	2010

– Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14739	Nill	Nill	Nill	14739	Nill
Reference Books	823	Nill	Nill	Nill	823	Nill
e-Books	9845	Nill	Nill	Nill	9845	Nill
Journals	15	17021	Nill	Nill	15	17021
e-	6320	Nill	Nill	Nill	6320	Nill

Journals					
Digital Database	51	Nill	Nill	Nill	51	Nill
CD & Video	100	Nill	Nill	Nill	100	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill

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– E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

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– IT Infrastructure

– Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	78	16	1	2	1	1	1	750	0
Added	0	0	0	0	0	0	0	0	0
Total	78	16	1	2	1	1	1	750	0

– Bandwidth available of internet connection in the Institution (Leased line)

110 MBPS/ GBPS

– Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

– Maintenance of Campus Infrastructure

– Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
80000	34474	275000	156152

– Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The IQAC of the college identifies the maintenance requirements of the college and the same is presented in the staff meetings. The Principal intimates the requirements to the Secretary of the College Governing Council. The maintenance requirements of the physical, academic and support facilities

are then presented in the Governing Council Meeting. A special budgetary provision is then set in the college budget for this purpose with the consent of the Governing Council. The budget including maintenance expense is given in the College Website. The fund is used for maintenance of classrooms, laboratory, labs, computer rooms, sports equipment and for the service and maintenance of computers. It is also utilised for electrical repair works and furniture maintenance.

http://www.tituscollege.ac.in/academic-procedures.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

– Student Support

– Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Oasis, Alumni Fund	6	5000
Financial Support from Other Sources			
a) National	NA	Nill	0
b) International	NA	Nill	0

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– Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	12/10/2018	50	SARVA YOGA CeNTRE
Remedial Teaching	04/06/2018	100	IQAC
Mentoring	04/06/2018	100	IQAC

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– Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Support	50	50	22	13

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– Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	5

– Student Progression

– Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of stduents placed	Name of organizations visited	Number of students participated	Number of stduents placed
nil	Nill	Nill	13	15	13
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– Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	Education	Education	School of Pedagogical Sciences, M. G.University	M.Ed.
2019	2	Education	Education	Titus II Teachers College, Tiruvalla	M.Ed.
[View File](#)					

– Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	9
Any Other	18
[View File](#)	

– Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Painting Competition	college	11
Inter Collegiate Shuttle Badminton Tournament	University	30
Annual Sports Meet	college	100
Annual Arts Competitions	college	100
Poetry Writing	college	12
Poster Design	college	14
Caption Contest and Slogan Writing	college	35
Science Quiz	College	50
Extempore	college	12
Elocution	Inter School	10
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– Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Union at Titus II Teachers College is primarily geared around helping students to develop their experience by providing diverse, interactive, educational programs and leadership opportunities and create a community through the support, both administratively and creatively, through on and off campus programmes and events. Students from all majors are welcome to join the Union. With that vision the Union was formed under the banner EKTA, which implies unity in diversity. Governance The Student Council is made up of elected representatives from across the courses offered in the College. These are: 1.The four ex-officio members comprise Chairperson, Vice-Chairperson, General Secretary and University Union Councillor. 2. One representative from each Optional Subject of the First year UG Programme. 3. One representative from each Optional Subject of the Second year UG Programme. 4. One representative from each Optional Subject of the First year PG Programme. 5. One representative from each Optional Subject of the Second year PG Programme. 6. Secretaries of various Associations : Arts Club • Literary and Debate Association • Sports games Club • Moral Religious Association • Nature Club • Social Service League • Magazine Documentation club Modus Operandi The modus operandi of the Union is to involve all students through the plethora of student leadership opportunities that exist within the programs and activities that are suggested by the Union. The Union cultivates a sense of community and belonging on the campus. Through the Union experience, students learn leadership and relational skills that serve them for a lifetime. The Student Council decides the activities of the College in collaboration with the staff advisor of the College. It passes the proposal to undertake pieces of work after deep thought and reflection. Activities executed for the year 2018-2019 • Farewell meeting for the outgoing batch(2016-18) • Felicitation meeting to the new principal • World Environment Day Celebration • Inauguration of Organic Vegetable Garden • Orientation for Competitive Exams • FIFA World Cup 2018 Quiz Competition • Fresher's Day to welcome the new batch (2018-20) • Association Inauguration and introduction to Samagra Portal • Flood Extension Activities- Cleaning Anganwadi, Survey for Rebuild Kerala Mission. • International Teachers Day Celebration • AIDS awareness- Street Play • Christmas Celebration • New Year Talk • Ethics Classes • Sports Meet • Martyrs Day Observation • Titus Fest- Fund Raising through food fest for charity. • Inter-house Arts and Literary Competitions • Women's Day Celebration • Felicitation Meeting for Inter Collegiate Competitions Winners • Cleaning the Government Taluk Hospital, Thiruvalla as community service • Open Forum on Transgender and Social Issues. • Student Retreat • College Day REPRESENTATION IN ADMINISTRATIVE ACADEMIC COMMITTEES 1. Admission committee as facilitators to newcomers. 2. Membership in Anti-ragging cell to ensure safety for all. 3. Members of Anti-narcotic cell 4. Initiators of Women empowerment drives 5. Campus cleaning initiatives 6. In grievance redressal committees 7. Library committee 8. Representation in the Project Monitoring Unit of governmental projects like RUSA. 9. Evaluators of competitions 10. Arrangement for conduct of Practical examinations and internal exams 11. Leadership in arranging school internship sessions,etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?
No

5.4.2 – No. of enrolled Alumni:
57

5.4.3 – Alumni contribution during the year (in Rupees) :
4000

5.4.4 – Meetings/activities organized by Alumni Association :
In the report year 3 executive meetings were conducted to chalk out the programmes of Alumni. Activities: 2014-15 B,Ed Batch instituted Akhil K.Achuthan memorial Award and Animol Sebastian Memorial Trophy for the Champion House and the RunnerUp House Presentation of Titus II Teachers Award 2018 Choreography Competition Annual Alumni Day on 02.02.2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Top to bottom approach is followed. The head of the institution divides work among its members on the basis of their designation. Close monitoring of the work done is being evaluated frequently. Loop holes are identified and rectified timely. The grievances of the members are redressed. The activities of the institution are decentralised and participatory management is ensured in all its processes. The college has a governing board headed by the manager, principal, staff representative and educational experts who process the management admission. the General merit seats are processed as per university rule. for both management and general Merit admissions, decentralisation of duties are ensured and entrusted to the administrative as well as the teaching faculty. Academic functioning - As per the directions of IQAC,staff council meets initially and designates duties to various members of administrative and teaching faculty for the efficient functioning of the various curricular and cocurricular programmes organised by the College for empowering the learners.

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	**As an affiliated institution, the college follows the curriculum prescribed by the University. Two of our faculty members are members of the University Board of Studies in Education. All our teachers actively participate in the curriculum development process.**
Teaching and Learning	**We follow the principle of PIME_ Planning, Implementing, Monitoring, Evaluation. Before the commencement of**

	the academic year , the IQAC takes initiative in Planning the various activities for enriching the teaching learning experience of the learners. It is then implemented, monitored and evaluated.
Examination and Evaluation	We follow the principle of PIME_ Planning, Implementing, Monitoring, Evaluation. Before the commencement of the academic year , the IQAC takes initiative in Planning the various activities for enriching the teaching learning experience of the learners. It is then implemented, monitored and evaluated. Conducts In- Sem Exams and frequent class tests including oral tests. Depending on difficulties faced by the learners , remedial teaching is also given. For that small group learning, cooperative learning etc. are encouraged.
Research and Development	Action Researches and faculty researches are being conducted. One of the faculty members is a Research Guide. The faculty members make regular Research publications in various national and international journals.
Human Resource Management	Seminars, workshops and other professional enhancement programmes are arranged for students and staff.
Library, ICT and Physical Infrastructure / Instrumentation	For preparing students for paper reference for advanced studies, publications and presentation INFLIBNET is made available to our students.
Industry Interaction / Collaboration	The Institution collaborates with 13 schools secondary level and Higher Secondary Level for the internship of our students. The students assist the school teachers in carrying out their duties in schools.
Admission of Students	As per the notification of the Government and University, the College issues application application and prospectus for the applicants. The College conducts admission as per the norms of the Government and University under merit, reservation and management quota.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	e-communication facilities for planning and development
Finance and Accounts	Cashless transactions, PFMS

Student Admission and Support	Online admission process, E grants and scholarships for students
Administration	Communication through electronic media, Service and Payroll Administrative Repository for Kerala.
Examination	Online submission of application forms, online collection and remittance of exam fee

– Faculty Empowerment Strategies

– Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	Nill
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– Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Tray Farming Aawreness Class	Tray Farming Aawreness Class	16/10/2018	16/10/2018	10	12
2018	One Day State Level Educ onfluence on Gender Education	One Day State Level Educ onfluence on Gender Education	27/10/2018	27/10/2018	8	10
2018	National Seminar on Value Education	National Seminar on Value Education	13/11/2018	13/11/2018	10	8
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– No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	14/12/2018	21/12/2018	6
Short Term	2	19/12/2018	22/12/2018	5

Course				
Orientation Programme	1	20/06/2018	13/07/2018	23

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– Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	1	Nill	Nill

– Welfare schemes for

Teaching	Non-teaching	Students
Individual desktop facility with wi-fi connection, Canteen Facility, Rent free accommodation for lady staff in the ladies hostel, Shuttle badminton court and infra structural facilities for physical fitness, separate vehicle parking facility, rest room for staff, Felicitation programmes for honouring the achievements of staff, Contributions and gifts on special occasions	Individual desktop facility with wi-fi connection, Canteen facility, Rent free accommodation for lady staff in the ladies hostel, Shuttle badminton court and infra structural facilities for physical fitness, separate vehicle parking facility, rest room for staff, Felicitation programmes for honouring the achievements of staff, Contributions and gifts on special occasions	Scholarships, Endowments and financial aid by staff, management, Alumni and PTA, Free wi-fi facility, Separate rest rooms for boys and girls, Canteen Facility, Shuttle badminton court, Games room for indoor games, Hostel facility for girls, Book bank system, Felicitation programmes for student achievements, Free coaching for Competitive examinations, Mentoring, counselling and remediation programmes.

– Financial Management and Resource Mobilization

– Institution conducts internal and external financial audits regularly (with in 100 words each)

The Insitution conducts internal and external financial audits regularly. The government audit as in other aided colleges is done by the Deputy Director Of Collegiate Education, Kottayam, Kerala.The Accounts General Thiruvanantha[puram conducts the government audit. The management accounts are audited once every six months by the auditor selected by the Mar Thoma Syrian Church of Malabar.

– Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Prof. M. Issac Endowment Prize, Dr. Kumaraswamy Endowment Prize p	550000	Academic excellence, value Education Seminar

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– Total corpus fund generated

<div align="center">2002441</div>

– Internal Quality Assurance System

	Whether Academic and Administrative Audit (AAA) has been done?				

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**Nill**	**Yes**	**Governing Council**
Administrative	**Yes**	**DEPUTY DIRECTOR OF COLLEGIATE EDUCATION, KOTTAYAM, KERALA**	**Yes**	**AUDITOR, MARTHOMA SYRIAN CHURCH OF MALABAR**

– Activities and support from the Parent – Teacher Association (at least three)

Quarterly PTA meetings are conducted Food Fest for generating fund for charity services to the needy. Endowment Prize for the College top scorer in the University Exam

– Development programmes for support staff (at least three)

Tie and Dye class Ornament Making class Computer awareness class

– Post Accreditation initiative(s) (mention at least three)

1. Strengthened Research, publication and professional development of staff. 2. Provision for advanced internet usage 3. Automated College Library. 4. Promotion of Research- One of the faculty members is undergoing Research in Education and four Research Scholars are being supervised under the guideship of Dr Sunila Thomas. 5. Organised various professional Development Programmes

– Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

– Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	**CURRICULAR AND CO CURRICULAR PROGRAMMES**	**01/06/2018**	**31/12/2018**	**Nill**	**100**
2019	**CURRICULAR AND CO CURRICULAR PROGRAMMES**	**01/01/2019**	**31/05/2019**	**Nill**	**100**
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

– Institutional Values and Social Responsibilities

– Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants

				Female	Male
State level seminar on Gender education	**27/10/2018**	**27/12/2018**		**46**	**4**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental consciousness developed through vegetable Vegetable Gardening

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	**Yes**	**5**
Rest Rooms	**Yes**	**5**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	**1**	**1**	**06/08/2018**	**1**	**Management of learning disabilities**	**Learning disabilities among school children**	**60**
2018	**1**	**1**	**16/10/2018**	**1**	**Tray farming awareness**	**Organic farming**	**60**
2018	**1**	**1**	**27/10/2018**	**1**	**One day Edu-confluence on Gender Education**	**Gender issues**	**60**
2018	**1**	**1**	**30/10/2018**	**1**	**Inter school Malayalam elocution competition**	**Skill development among school students**	**10**
2018	**1**	**1**	**01/12/2018**	**1**	**Aids Awareness Programme (Flash mob) among Public**	**Aids Prevenntion**	**150**
2019	**1**	**1**	**14/03/2**	**1**		**Health**	**200**

| 2019 | 1 | 1 | 18/03/2019 | 1 | Open forum on Social Problems faced by trans genders | Transgender issues | 60 |

Row above (partial): | | | | 019 | | | Cleaning of Govt. Hospital, Tiruvalla | and Hygiene | |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HAND BOOK	01/06/2018	The handbook contains human values, code of conduct for teachers and students ,rules and regulations for the total discipline of the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Seminar on Value Education: The Nucleus for Qualitative Life	13/11/2018	13/11/2018	60

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Vegetable Farming Plastic free campus Planting Trees in the premises Insisted to bring food in Tiffin carriers only- News paper wrapping is not permitted Occasionally Classes are arranged under the shade of trees

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES 1. Socially Innovative Learning programme- This is one of the innovative strategies used in core subject classrooms to arouse creativity, critical thinking, and communication skill and to develop their full potentials. This programme is conducted with the support and co operation of all optional subjects. Here students convert classrooms into work stations where the participation of each and every student is ensured. Different varieties of activities are chalked out with the objective of fulfilling holistic personality development.They learn a lot of life skills through this technique. To enhance general knowledge, quizzing sessions are conducted every day. Each optional subject is assigned a particular day for conducting quiz. Students are asked to familiarise with the news paper of the previous day for which the quiz is conducted. Every day, prizes are also given. This serves as a motivation and re inforcement for the students to participate actively. To develop literary skills, "Read a book" programme is also arranged periodically. Here books are selected according to their interest in the literary areas. 2. Food fest It is organised annually where students sell homemade cuisines and

the income generated thereby is utilised for charity purposes. A portion of it is contributed to the needy students of our institution. As a part of social commitment, students serve as resource persons in their locality, wherein several of their hard skills that they imbibed through the classrooms such as "Tie and Dye, Bag making, Ornament making are utilised for the benefit of the community. 3. Students of Natural Science Optional prepared video lessons for SCERT grade10 Biology. In addition to this Learning materials were made by students and donated to the flood afflicted students of MTLP school, Anaprambal. 4. Maths Mart Students of Mathematics optional run a stationery store named Maths Mart. Here learning support materials like charts, pen and pencil, bond papers, A4 size papers of different colours, paper files, sanitary napkins and short eats are also sold. It acts as an oasis in times of emergencies. The income generated from this is used for charity. As the work of charity, with the money collected learning aids are provided to the adopted school.5. Cooperative Learning Strategy is being implemented for effective learning. 6. Experiential Learning is promoted. 7. Regular quiz programmes on current events to encourage news paper reading among teacher educands. 8. Orientation/ Interface Sessions with Heads of institutions for Teacher preparation prior to School Internship Programme. 9. Contributing self learning Resource Materials prepared by Teacher Trainees to various schools. 10. Organised Confluence where teachers served as Resource persons in the Parent institution for the state level Seminar attended by stake holders. 11. Many members of our staff are promoters of various cultural forums and Charitable Trusts

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.tituscollege.ac.in/best-practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness 1. Value based Learning. Value based education is an approach to teach universal values related to moral and ethical, and humane values to students. As students are part of global community, practising in universal values is mandatory. Value based education creates a strong learning environment that enhances academic fulfilment and develop social and civic consciousness that remain in their lives. The ultimate goal of value education is holistic personality development. In this connection value based curricular and co curricular activities are arranged periodically. Some of the programmes initiated for this are as under: 1. Ethics classes are arranged every week where one hour is set apart. Luminaries from various walks of life are invited to imbibe values through their life experiences. Notable alumni and PTA members with high reputation are also invited for classes. 2. Value based short films and videos are prepared by students and screened in their internship schools. 3. Documentaries on various social issues are also prepared as part of their social commitment. 4. National/International seminars are organised every year on value based topics. Through all the aforementioned activities, students become conscientised on the significance of values in their life. 2. Community Based welfare programme Teachers are social engineers and the purpose of any education is societal development. Societal development programmes are arranged wherein students and faculties participate collectively. The college plays an active role in this and offer all possible kinds of help to the community which are listed as under. 1. Free tuition for poor students 2. Teachers serve as counsellors in academic and non-academic sector 3. As academic extension, all faculty members serve as resource persons in the various community welfare programmes. 4. Students serve as judges for the various competitions organised

by NGOs. 5. Food for the poor in the streets-Home made lunch packets are distributed to the needy people in the streets of Tiruvalla Town under the auspices of Social Science optional. 6. Students are promoted to present and publish papers in various state and national level seminars. 7. Fund was raised by staff and students for supporting the flood victims and many faculty served as Flood Relief Camp Officers. 8. Flood relief kits were supplied to the needy within and outside the campus.9. One of our students led a Geometric Art and Doodle workshops w at Chennai and Bangalore respectively 10.transferred data to a new educational domain with the id www.tituscollege.ac.in

Provide the weblink of the institution

http://www.tituscollege.ac.in/institutional-distinctiveness.php

8.Future Plans of Actions for Next Academic Year

To introduce value added courses in trans discipline To arrange skill enhancement and stress management programmes for teacher trainees. To conduct activities related to mental and spiritual health with special focus on students